**John A. Doe**

1320 Maple Avenue, Portland, ME, 04102

(555) 555-5555 ♦ JohnADoe55@gmail.com

**Summary of Qualifications**

U.S. Army Veteran with a Bachelor’s in Global Supply Chain Management and over 15 years of experience planning, coordinating, and managing logistical operations in local, national, and global environments. Proven track record in analyzing material handling procedures to identify areas of improvement and successfully developed a distribution process which increased productivity by 15% while decreasing costs. Experienced in training and supervising personnel, assigning projects, providing performance evaluations, and fostering an environment of professional growth. Regularly manage the receipt, storage, inventory, maintenance, and distribution of over $5 million worth of equipment and materials.

**Key Skills**

Program & Project Management ♦ Strategic Planning ♦ Inventory & Resource Management ♦ Logistics & Supply

Policy Development ♦ Process Improvement ♦ Supervision & Training ♦ Quality Control ♦ Safety Compliance

**Professional Experience**

**Job Title (most recent or current)** Month Year – Month Year

Company, City, State

* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)

**Job Title** Month Year – Month Year

Company, City, State

* (Insert experience, duties, responsibilities, or accomplishments here)
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**Job Title** Month Year – Month Year

Company, City, State

* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)
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**Job Title** Month Year – Month Year

Company, City, State

* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)
* (Insert experience, duties, responsibilities, or accomplishments here)

**Education & Specialized Training**

* Bachelor of Science, Major, School, City, State, Month Year Graduation
* Name of License, Issuing Organization, Year Completed, License #: XXXX
* Name of Certificate or Training, Issuing Organization, Year Completed

**Honors & Awards**

* Award, Year
* Award, Year
* Award, Year

**Affiliations & Memberships**

* Vice President, Organization, Year – Year
* Member, Organization, Year – Year
* Member, Organization, Year – Year

**Volunteer Experience**

Role/Position, Organization Month Year – Month Year

* Duties, responsibilities, accomplishments
* Duties, responsibilities, accomplishments
* Duties, responsibilities, accomplishments

Role/Position, Organization Month Year – Month Year

* Duties, responsibilities, accomplishments
* Duties, responsibilities, accomplishments
* Duties, responsibilities, accomplishments